

#### **COMPUTER USE POLICY**

## Internet Access

The library provides access to computers and Internet services. Utilization of the computers and network connections (including wireless connectivity) for any purpose constitutes acceptance of the terms of this Computer Use Policy.

### **Filtering**

The library uses filtering software on all public computers with Internet access. This software blocks sites, not words, so as to not block health, medical and other information which through key word searching might become inaccessible. Further monitoring or restrictions are the sole responsibility of the individual, parent or guardian. The library does not endorse and is not responsible for Internet content. All users are responsible for their own Internet use and for determining which sites are appropriate.

# Terms of Use

Internet computers are available on a first-come, first-serve basis. Time may be limited based on availability of computers. Internet access automatically shuts down, fifteen minutes prior to closing.

To ensure privacy for personal accounts such as e-mail, electronic ordering, etc. users should log-off each account when finished with the application, and when finished using the workstation, users should log-off.

Users of the wireless network are expected to use it in a legal and responsible manner. The library deems inappropriate the following uses and practices:

- Accessing pornographic materials and sexually explicit graphics
- Display or transmission of profane, abusive or threatening language
- Transmission of threatening, obscene or harassing materials
- Unauthorized copying of copyright-protected materials
- Seeking unauthorized access to files, passwords, or any computer system.
- Damaging or altering software components of any computer, network, or database.
- Violating any local, state, or federal statute

#### **Policy Enforcement**

Violation of this policy may result in loss of computer, Internet and perhaps library privileges. Library staff will intervene by following procedures to address policy violations, including securing name, address, library card number, issuing a "cease and desist" warning, and up to termination of library card and/or use of the building.

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