



## Licking County Library Parking Lot Improvement Project

### Pre-bid Meeting Notes

*A pre-bid meeting was held on Wednesday, February 20, 2019 in the 2<sup>nd</sup> Floor Conference Room of the Downtown Library.*

#### **Following are the Q & A from that meeting:**

- Q. It is noted the concrete apron going into the garage is crumbling. Is that to be repaired as well?**
- A. The proposal only includes concrete up to the building. Please bid exactly as drawn. We may need to address inside concrete as well.**
- Q. is the topographic study recent?**
- A. Yes, this was done in 2015.**
- Q. There is a concrete pad/foundation to be removed. Where does this fall under the engineer's estimate?**
- A. See Addendum #1**
- Q. Is night work permitted?**
- A. This will fall under normal city ordinances. There are residential areas near-by including The Main Place right next door to the property and apartments directly across from the library. Quiet activities such as striping would be acceptable.**
- Q. Inquiry about catch basins on drawings page 5/7.**
- A. These are currently in place.**
- Q. Is there a formal bid form?**
- A. No, please use standard. See Addendum #1**

**Q. It appears there has been some recent millwork done. Is that to stay as-is?**

**A. No, please grind it out and do it correctly. This was done last year as a temporary fix.**

**Q. Adding snow melt to sidewalks?**

**A. See Addendum #1. Please run it to the building and we will work with our electricians to tie it in.**

**Q. What are the tack specifications?**

**A. See Addendum #1**

**Q. Is there concern about the deconstruction of the book return/drive-up window and down time?**

**A. Please be efficient as possible in completing this part of the project. The library will make arrangements for the time period is out of service.**

Other items of note:

The handout distributed at the beginning of the meeting has a typo in the due date for bids. The bids are due on Thursday, February 28 at noon to the downtown library, 101 West Main Street, Newark, OH 43055, Attn. Sandra Lodge.

Regular permits related to storm/sewer are on file at the Engineers office.

City of Newark has reviewed the plans and they are in for a second look.

Need to be as customer-friendly as possible. We are a busy downtown library. Be aware of safety issues, fencing and walk-ways for the public.

The staff parking lot behind the library is the most flexible spot in terms of out-of-service areas as staff can park elsewhere.

Ground mounted spigot box on islands in front parking lot are new. Core hold a spot through foundation of Library. We will have our local plumber take it from there.

Be careful of existing gas lines on property. They have been re-routed and are recent installs. Contractor responsible for new signage and install of such signs. This plan changes traffic flows, thus this will be especially important.

