

**Minutes
Board of Trustees
Licking County Library
Special Business Meeting
August 21, 2019**

The Board of Trustees met in special session on Wednesday, August 21, 2019 in the 2nd Floor Conference Room at the Main Library. President Mr. Thaddeus Claggett called the meeting to order at 3:00 p.m. The following trustees answered the roll call of President Mr. Thaddeus Claggett: Mrs. April Dusthimer, Mrs. Ruth Campolo, Mrs. Kathy Myers, Mr. Barry Riley, Mr. Don Urban, and Mr. Thad Claggett.

Excused: Mr. Marty Altmaier

Staff Present: Mrs. Babette Wofter, Director; Mrs. Sandra Lodge, Fiscal Officer; Ms. Kerrill Foster, Deputy Fiscal Officer; Ms. Tracey Wolfle, Human Resources Manager; Mrs. Tracy Groves, Executive Assistant; Mrs. Laura Appleman, Community Engagement Manager; Mrs. Mary Harmon, Public Services Manager; and Mrs. Marisa Glaviano, Youth Services Coordinator.

Adoption of Agenda

Mr. Riley MOVED and Mr. Urban SECONDED to adopt the agenda as amended to include an Executive Session to discuss compensation of public employees. Roll Call: Mr. Riley Yes; Mr. Urban, Yes; Mrs. Myers, Yes; Mr. Riley, Yes; Mr. Urban, Yes; and Mr. Claggett, Yes. The President declared the motion passed.

019-050
Adoption of
Agenda

Public Comments

Ms. Peggy Wells, Mayor of Buckeye Lake, extended a thank you to the Board of Trustees for their support of the Buckeye Lake Library Branch.

Pam Reed, President of the Friends of the Buckeye Lake Library proposed a revision to the revised public service hours to include Saturday hours and a modification to the lease to include a 10-year renewal term.

Proposed Changes in Buckeye Lake Library Operations

Mr. Riley MOVED and Mrs. Dusthimer SECONDED the approval to revise public service hours at the Buckeye Lake Branch to include Saturday operating hours from 10:00 a.m. to 2:00 p.m. effective September 3, 2019. Additionally, upon renewal of lease with Friends of the Buckeye Lake Library, the agreement will include a 3-year term

019-051
Approval to
Revise Public
Service Hours
and
Modification of
Lease

and an extension will be considered by both parties one year prior to expiration date. Roll Call: Mrs. Campolo, Yes; Mrs. Dusthimer, Yes; Mrs. Myers, Yes; Mr. Riley, Yes; Mr. Urban, Yes; and Mr. Claggett, Yes. The President declared the motion passed.

Medical Insurance Renewal

Mr. Riley MOVED and Mrs. Myers SECONDED the approval to increase employer contribution to 85% for HSA single medical coverage and 70% contribution for all other medical insurance options. Roll Call: Mrs. Campolo, Yes; Mrs. Dusthimer, Yes; Mrs. Myers, Yes; Mr. Riley, Yes; Mr. Urban, Yes; and Mr. Claggett, Yes. The President declared the motion passed.

Old Business

None

New Business

Executive Session

Mr. Riley MOVED and Mr. Urban SECONDED that the Board go into executive session at 4:00 p.m. to discuss the compensation of public employees. Roll Call: Mrs. Campolo, Yes; Mrs. Dusthimer, Yes; Mrs. Myers, Yes; Mr. Riley, Yes; Mr. Urban, Yes; and Mr. Claggett, Yes. The President declared the motion passed.

Upon reconvening in public session at 4:10 p.m. Mrs. Dusthimer MOVED and Mr. Urban SECONDED that approval be given for a 5.17% salary increase to the Director effective on the anniversary date and a 2.0% salary increase to the Fiscal Officer effective on anniversary date and a one-time merit bonus of \$3,250 for the Fiscal Officer. Roll Call: Mrs. Campolo, Yes; Mrs. Dusthimer, Yes; Mrs. Myers, Yes; Mr. Riley, Yes; Mr. Urban, Yes; and Mr. Claggett, Yes. The President declared the motion passed.

There being no further business, the President declared the meeting adjourned at 4:12 p.m.

The next Regular Business Meeting will be Wednesday, September 18, 2019 at 3:30 p.m. in the 2nd Floor Conference Room of the Main Library.

President

Secretary

019-052
Approval to
Increase
Employer
Contribution
for Medical
Coverage

019-053
Approval to
Go into
Executive
Session

019-054
Approval of
salary increase
for Fiscal
Officer and a
one-time merit
bonus and
salary increase
for Director