

**Minutes
Board of Trustees
Licking County Library
Special Business Meeting
February 19, 2020**

The Board of Trustees met in special session on Wednesday, February 19, 2020 in the 2nd Floor Conference Room at the Main Library. President Mr. Thad Claggett called the meeting to order at 3:45 p.m. The following trustees answered the roll call of President Mr. Thad Claggett: Mrs. Ruth Campolo, Mr. Barry Riley, Mrs. Debbie Seibel, Mr. Don Urban, and Mr. Thad Claggett.

Excused: Mr. Marty Altmaier and Mrs. Kathy Myers

Staff Present: Mrs. Babette Wofter, Director; Mrs. Sandra Lodge, Fiscal Officer; Ms. Kerrill Foster, Deputy Fiscal Officer; Ms. Tracey Wolfle, Human Resources Manager; Mrs. Tracy Groves, Executive Assistant; Mrs. Laura Appleman, Community Engagement Manager; Mrs. Mary Harmon, Public Services Manager; and Mrs. Deb Holman, Support Services Manager.

Adoption of Agenda

Mr. Riley MOVED and Mrs. Seibel SECONDED to adopt the agenda as presented. Roll Call: Mrs. Campolo, Yes; Mr. Riley Yes; Mrs. Seibel, Yes; Mr. Urban, Yes; and Mr. Claggett, Yes. The President declared the motion passed.

Public Comments

None

Main Library Landscape Project Bids

Bids were received and reviewed. Mr. Riley MOVED and Mrs. Campolo SECONDED approval to proceed with John Klauder Associates Landscape for the Main Library Landscape Project. Roll Call: Mrs. Campolo, Yes; Mr. Riley Yes; Mrs. Seibel, Yes; Mr. Urban, Yes; and Mr. Claggett, Yes. The President declared the motion passed.

Main Library Lower Level Renovation Project: Change Order Allowance

Mr. Urban MOVED and Mr. Riley SECONDED approval of a change order allowance to the contract with Robertson Construction up to \$50,000.00, for the Lower Level Renovation Project at the Main Library. Roll Call: Mrs. Campolo, Yes; Mr. Riley Yes; Mrs. Seibel, Yes;

020-016
Adoption of
Agenda

020-017
Approval to
Proceed with
John Klauder
Associates
Landscape

020-018
Approval of
Change Order
Allowance

Mr. Urban, Yes; and Mr. Claggett, Yes. The President declared the motion passed.

Old Business

None

New Business

None

There being no further business, the President declared the meeting adjourned at 4:00 p.m.

The next Regular Business Meeting will be Wednesday, March 18, 2020 at 4:00 p.m. in the 2nd Floor Conference Room of the Main Library.

President

Secretary