



LICKING
COUNTY
LIBRARY

Regular Business Meeting

Licking County Library Board of Trustees

Wednesday, November 19, 2025, at 4:00 p.m.

2nd Floor Conference Room | Downtown Newark Library

Mission: To enrich lives and communities through universal access to knowledge, lifelong learning, literacy and cultural experiences.

1. Call to Order – Will McCoy
2. Roll Call and Introductions – Will McCoy
3. Adoption of Agenda – Will McCoy (*Action required*)
4. Oath of Office
5. Public Comments – Will McCoy
6. Minutes for the Regular Business Meeting of September 17, 2025 – Will McCoy (*Action required*)
7. Minutes for the Special Board Meeting of September 22, 2025 – Will McCoy (*Action Required*)
8. Minutes for the Special Board Meeting of September 25, 2025 – Will McCoy (*Action Required*)
9. Announcements, Presentations, Correspondence – Will McCoy
10. Committee Reports
 - Finance Committee Report – October 15, 2025 – Michael Houser (*Action Required*)
11. Director's Report – Julia Walden
 - Personnel Report (*Action Required*)
 - Policy Revision: 3.101 Holiday Leave – Julia Walden (*Action Required*)
 - Board of Trustees Bylaws Revision – Julia Walden (*Action Required*)
 - Other
12. Fiscal Officer Report – Sandra Lodge
 - Financial Reports for October 2025 (*Action Required*)
 - Permission to Reallocate Funds Between Categories (*Action Required*)
 - Gifts (*Action Required*)
 - Minimum Wage Increase Effective January 1, 2026 (*Action Required*)
 - New Policy: Sales Tax Reimbursement Policy (*Action Required*)
 - New Policy: Vendor Reward Program Policy (*Action Required*)
 - Other
13. 2026 Temporary Budget (General Fund and Building & Repair Fund) – Sandra Lodge & Julia Walden (*Action Required*)

14. Old Business – Will McCoy

- Schooley Caldwell Update
- T-Built Construction Update

15. New Business – Will McCoy

- Nominating Committee (*Action Required*)

16. Public Comments – Will McCoy

17. Executive Session – To Discuss Compensation of Public Employees

18. Adjournment – Will McCoy

Next Scheduled Meeting: Finance Committee Meeting, December 17, 2025, at 4:00 p.m.

Organizational & Regular Business Meeting: January 21, 2026 @ 4:00 p.m.