



LICKING  
COUNTY  
LIBRARY

Organizational & Regular Business Meeting  
Licking County Library Board of Trustees  
Wednesday, January 21, 2026, at 4:00 PM  
2<sup>nd</sup> Floor Conference Room | Downtown Library

*Mission: To enrich lives and communities through universal access to knowledge, lifelong learning, literacy and cultural experiences.*

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1. Call to Order – Will McCoy
2. Roll Call and Introductions – Will McCoy
3. Adoption of Agenda – Will McCoy (*Action required*)
4. Public Comments – Will McCoy
5. Appointment of Officers – Will McCoy (*Action required*)
  - President
  - Vice President
  - Secretary
6. Appointment of Standing Committees – Will McCoy (*Action required*)
  - Finance
  - Personnel
  - Building & Grounds
7. Appointment of Fiscal Officer & Deputy Fiscal Officer; Execution of Bond; and, Oath of Office – Will McCoy (*Action required*)
  - Fiscal Officer – Sandra Lodge
  - Deputy Fiscal Officer – Kerrill Foster
8. Appointment of Purchasing Agent & Deputy Purchasing Agent – Will McCoy (*Action required*)
  - Purchasing Agent – Julia Walden
  - Deputy Purchasing Agent – Sandra Lodge
9. Approval of the 2026 Board Meeting Calendar – Will McCoy (*Action required*)
10. Minutes of the November 19, 2025, Regular Business Meeting – Will McCoy (*Action required*)
11. Announcements, Presentations, Correspondence – Will McCoy
12. Director's Report – Julia Walden
  - Personnel Report (*Action Required*)
  - Other

13. Committee Reports
  - Finance Committee, December 17, 2025 – Michael Houser
14. Fiscal Officer's Report – Sandra Lodge
  - Financial Reports for December 2025 (*Action Required*)
  - Annual Request for Statement of Qualifications (*Action Required*)
  - Advances from the County Auditor on Real Estate and Personal Property Tax (*Action Required*)
  - Gifts (*Action Required*)
  - Other
15. 2026 Permanent Budget – Will McCoy
16. Old Business – Will McCoy
17. New Business – Will McCoy
18. Public Comments – Will McCoy
19. Adjournment – Will McCoy

**Next Meeting | Regular Business Meeting | Wednesday, March 18, 2026, at 4:00 PM**