

**Minutes
Board of Trustees
Licking County Library
Special Board Meeting
December 13, 2023**

The Board of Trustees met in special session on Wednesday, December 13, 2023, in the Large Meeting Room at the Downtown Newark Library. Will McCoy called the meeting to order at 4:30 p.m. The following trustees answered the roll call: Michael Houser, Will McCoy, Kathy Myers, and Brian Wilfong.

Trustees Excused: Ruth Campolo, Barry Riley, and Debbie Seibel

Present: Julia Walden, Executive Director; Sandra Lodge, Fiscal Officer; Raeanne Anthony, IT Project Manager; Laura Appleman, Marketing & PR Manager; Olivia Chapman, Marketing & PR Specialist; Kerrill Foster, Deputy Fiscal Officer; Tracy Groves, Executive Assistant; Chris Haines, Building Services Manager; Emily Hankinson, Branch Supervisor; Heidi Smith, Collection Services Manager; Tracey Wolfle, Human Resources Officer; and members of the public.

Appointment of President Pro Tem

A president, Pro Tem, was appointed in the absence of Board President Barry Riley. Michael Houser MOVED and Kathy Myers SECONDED to appoint Will McCoy President Pro Tem. The motion approved unanimously.

023-088
Approval of
President
Pro Tem

Appointment of Secretary Pro Tem

A secretary, Pro Tem, was appointed in the absence of Board Secretary Ruth Campolo. Will McCoy MOVED and Michael Houser SECONDED to appoint Kathy Myers Secretary Pro Tem. The motion approved unanimously.

023-089
Approval of
Secretary
Pro Tem

Adoption of Agenda

Michael Houser MOVED and Brian Wilfong SECONDED to adopt the agenda as amended. The motion approved unanimously.

023-090
Adoption of
Agenda

Minutes for the Special Board Meeting of November 8, 2023

Michael Houser MOVED and Brian Wilfong SECONDED to approve the Special Board Minutes of November 8, 2023, with corrections. The motion approved unanimously.

023-091
Approval of
Special
Board
Meeting
Minutes

Public Comments

Marnita Swickard expressed safety concerns regarding the parking lot of a potential new branch location and its accessibility for pedestrians and bicyclists.

Tom Wolf addressed the Board, asking for reconsideration of a potential plan to merge the Buckeye Lake Library Branch and the Hebron Library Branch into one central location due to transportation challenges for those who do not have access to or able to operate a personal vehicle.

John Lemmon suggested alternative locations within the village of Buckeye Lake be considered.

Friends of the Buckeye Lake Library

Pam Reed, President of the Friends of the Buckeye Lake Library, spoke on behalf of the Friends group, sharing concerns about the merging of the Buckeye Lake Library Branch and the Hebron Library Branch to a location that is less accessible to residents of Buckeye Lake. Ms. Reed noted concerns about the lack of communication between the Library Board and the Friends of the Buckeye Lake Library.

Lakewood Branch

Will McCoy MOVED and Kathy Myers SECONDED approval to proceed with Request For Proposals (RFP) for the provision of leased commercial premises within Lakewood School District of Union Township, Licking County, Ohio for use as a library branch facility. Roll Call: Michael Houser, Yes; Kathy Myers, Yes; Will McCoy, Yes; Brian Wilfong, Yes. The motion passed.

Executive Coaching

Executive Coaching was tabled for discussion at a later time.

There being no further business, Michael Houser MOVED and Brian Wilfong SECONDED to adjourn the meeting at 5:58 p.m. The motion approved unanimously.

The next Regular Business Meeting will be held concurrent with the Board's annual Organizational Meeting on Wednesday, January 17, 2024, at 4:00 p.m. in the 2nd Floor Conference Room of the Downtown Newark Library.

023-092
Approval to
Proceed with
RFP

023-093
Motion to
Adjourn