

**Minutes
Board of Trustees
Licking County Library
Special Board Meeting
May 3, 2023**

The Board of Trustees met in special session on Wednesday, May 3, 2023 in the 2nd Floor Conference Room at the Downtown Library. President Mr. Barry Riley called the meeting to order at 4:04 p.m. The following trustees answered the roll call of President Mr. Barry Riley: Mrs. Ruth Campolo, Mr. Michael Houser, Mr. Will McCoy, Mrs. Kathy Myers, Mr. Brian Wilfong, and Mr. Barry Riley.

Staff Present: Susanne Simpson, Director; Sandra Lodge, Fiscal Officer; Raeanne Anthony, IT Project Manager; Samantha Brown, Adult Services Supervisor; Kerrill Foster, Deputy Fiscal Officer; Tracy Groves, Executive Assistant; and Tracey Wolfle, Human Resources Officer.

Adoption of Agenda

Mrs. Myers MOVED and Mrs. Campolo SECONDED to adopt the agenda as amended. Roll Call: Mrs. Campolo, Yes; Mr. Houser, Yes; Mr. McCoy, Yes; Mrs. Myers, Yes; Mr. Wilfong, Yes; and Mr. Riley, Yes. The President declared the motion passed.

023-029
Adoption of
Agenda

Public Comments

None

Minutes for the Board Meeting of March 15, 2023

Mr. Houser MOVED and Mr. McCoy SECONDED to approve the Regular Business Meeting Minutes of March 15, 2023. Roll Call: Mrs. Campolo, Yes; Mr. Houser, Yes; Mr. McCoy, Yes; Mrs. Myers, Yes; Mr. Wilfong, Yes; and Mr. Riley, Yes. The President declared the motion passed.

023-030
Approval of
Regular
Business
Meeting
Minutes

Minutes for the Special Board Meeting of April 19, 2023

Mrs. Campolo MOVED and Mr. Houser SECONDED to approve the Special Board Meeting Minutes of April 19, 2023. Roll Call: Mrs. Campolo, Yes; Mr. Houser, Yes; Mr. McCoy, Yes; Mrs. Myers, Yes; Mr. Wilfong, Yes; and Mr. Riley, Yes. The President declared the motion passed.

023-031
Approval of
Special Board
Meeting
Minutes

Announcements, Presentations, Correspondence

None

Mrs. Debbie Seibel entered the meeting at this time.

Staff Development Day, April 28, 2023 Update

Mrs. Simpson shared survey results that were received, including feedback and helpful suggestions. The day was positive and included updates on the Library and county growth. Staff participated in active shooter training.

Strategic Planning

Measurement Resources Company will facilitate the creation of the 2025-2027 Strategic Plan beginning in January 2024.

Old Business

None

New Business

None

Executive Session: To Consider the Employment, Promotion, Demotion, and/or Compensation of Public Employees

Mr. Houser MOVED and Mr. Wilfong SECONDED that the Board go into executive session to consider the employment, promotion, demotion, and/or compensation of public employees at 4:45 p.m. Roll Call: Mrs. Campolo, Yes; Mr. Houser, Yes; Mr. McCoy, Yes; Mrs. Myers, Yes; Mrs. Seibel, Yes; Mr. Wilfong, Yes; and Mr. Riley, Yes. The President declared the motion passed.

023-032
Approval to
Go into
Executive
Session

Upon reconvening in public session at 6:45 p.m., Mr. Wilfong MOVED and Mr. Houser SECONDED to approve Measurement Resources Company to incorporate the culture assessment proposal into the 2025-2027 Strategic Plan at a reduced cost of \$2,500.00. Roll Call: Mrs. Campolo, Yes; Mr. Houser, Yes; Mr. McCoy, Yes; Mrs. Myers, Yes; Mrs. Seibel, Yes; Mr. Wilfong, Yes; and Mr. Riley, Yes. The President declared the motion passed.

023-033
Approval of
Culture
Assessment
Proposal

There being no further business, the President declared the meeting adjourned at 6:50 p.m.

The next Regular Business Meeting is Wednesday, May 17, 2023.

President

Secretary