



LICKING
COUNTY
LIBRARY

Regular Business Meeting
Licking County Library Board of Trustees
Wednesday, September 21, 2022 at 4:00 p.m.
2nd Floor Conference Room | Downtown Library

1. Call to Order – Thaddeus J. Claggett
2. Roll Call and Introductions – Thaddeus J. Claggett
3. Adoption of Agenda – Thaddeus J. Claggett (*Action required*)
4. Public Comments – Thaddeus J. Claggett
5. Minutes for the Meeting of May 18, 2022 – Thaddeus J. Claggett (*Action required*)
6. Announcements, Presentations, Correspondence – Thaddeus Claggett
 - Summer Library Program: Julia Walden, Deputy Director
 - Summer Lunch Program: Caitlynn Melick, Youth Services Supervisor
7. Policies & Revisions – Susanne Simpson (*Action Required*)
 - 1.151 Workplace Accidents
 - 1.152 Steel Toed Shoes
 - 1.190 Dress Guidelines and Personal Hygiene
 - 1.191 Library Logo Apparel
 - 3.205 Professional Membership Allowance
8. Committee Reports
 - Finance Committee Report – June 15, 2022 – Debbie Seibel (*Action Required*)
 - Finance Committee Report – August 17, 2022 – Debbie Seibel (*Action Required*)
9. Fiscal Officer Report – Sandra Lodge, Fiscal Officer
 - Financial Reports for August 2022 (*Action Required*)
 - Tax Budget Resolution (*Action Required*)
 - Gifts received in May – August 2022 (*Action Required*)
 - Other
10. Director’s Report – Susanne Simpson
 - Personnel Report July 2022 (*Action Required*)
 - Personnel Report September 2022 (*Action Required*)
 - Other
11. Old Business – Thaddeus J. Claggett
 - Hervey Memorial Trust MOU (*Action Required*)

12. New Business – Thaddeus J. Claggett
 - 2023 Officers for Bank Signatures
13. Adjournment – Thaddeus J. Claggett

Next Scheduled Meeting: Wednesday, November 16, 2022

Public Records Commission Meeting @ 3:45 pm

Regular Business Meeting @ 4:00 pm

2nd Floor Conference Room @ Downtown Library