



LICKING
COUNTY
LIBRARY

Organizational & Regular Business Meeting
Licking County Library Board of Trustees
Wednesday, January 17, 2024 at 4:00 PM
2nd Floor Conference Room | Downtown Library

1. Call to Order – Will McCoy
2. Roll Call and Introductions – Will McCoy
3. Adoption of Agenda – Will McCoy (*Action required*)
4. Public Comments – Will McCoy
5. Appointment of Officers – Will McCoy (*Action required*)
 - President
 - Vice President
 - Secretary
6. Appointment of Standing Committees – Will McCoy (*Action required*)
 - Finance
 - Personnel
 - Building & Grounds
 - Marketing & Library Services
7. Appointment of Fiscal Officer & Deputy Fiscal Officer; Execution of Bond; and, Oath of Office – Will McCoy (*Action required*)
 - Fiscal Officer – Sandra Lodge
 - Deputy Fiscal Officer – Kerrill Foster
8. Appointment of Purchasing Agent & Deputy Purchasing Agent – Will McCoy (*Action required*)
 - Purchasing Agent – Julia Walden
 - Deputy Purchasing Agent – Sandra Lodge
9. Approval of the 2024 Board Meeting Calendar – Will McCoy (*Action required*)
10. Minutes for the Special Board Meeting, December 13, 2023 – Will McCoy (*Action required*)
11. Announcements, Presentations, Correspondence – Will McCoy
12. Opening of Submitted Request for Proposals – Will McCoy
13. Director’s Report – Julia Walden
 - Personnel Report (*Action Required*)
 - Other

14. Committee Report
 - Finance Report from December 13, 2023 Meeting – Kathy Myers (*Action Required*)
15. Fiscal Officer’s Report – Sandra Lodge
 - Financial Reports for December 2023 (*Action Required*)
 - Annual Request for Statement of Qualifications (*Action Required*)
 - Advances from the County Auditor on Real Estate and Personal Property Tax (*Action Required*)
 - Gifts (*Action Required*)
 - Other
16. Old Business – Will McCoy
 - Executive Coaching
17. New Business – Will McCoy
 - Board Vacancy | Nomination Committee
18. Adjournment – Will McCoy

Next Meeting | Regular Business Meeting | Wednesday, March 20, 2024 at 4:00 PM